


**NOTICE OF THE 33<sup>RD</sup> ANNUAL GENERAL MEETING**

Notice is hereby given that the **33<sup>rd</sup> Annual General Meeting** of the Members of the Company **ZEON LIFESCIENCES LIMITED** will be held on Tuesday, 29th December, 2020 at Village Kunja, Rampur Road, Paonta Sahib (H.P.)-173025 at 03:30 P.M. to transact the following business:

**ORDINARY BUSINESS:**

1. To receive, consider and adopt the Audited Financial Statements of the Company for the Financial Year ended 31<sup>st</sup> March, 2020 together with the Reports of Board of Directors and Auditors thereon.
2. To appoint a Director in place of Mr. Vinod Sharma (DIN: 02932181) who retires by rotation at this Annual General Meeting and being eligible, offers himself for re-appointment.

By order of the Board  
FOR ZEON LIFESCIENCES LIMITED

  
Suresh Garg  
Managing Director  
DIN: 01216073  
R/o B-99, Sector - 40,  
Noida (U.P) – 201301

Date: 07.12.2020  
Place: Paonta Sahib

**NOTES:**

1. A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF. A PROXY NEED NOT BE A MEMBER. AN INSTRUMENT APPOINTING PROXY IN ORDER TO BE EFFECTIVE SHOULD BE DULY COMPLETED AND SIGNED IN THE ENCLOSED FORM AND MUST BE DEPOSITED AT THE REGISTERED OFFICE OF THE COMPANY NOT LESS THAN 48 HOURS BEFORE THE COMMENCEMENT OF THE MEETING.

A PERSON CAN ACT AS A PROXY ON BEHALF OF MEMBERS NOT EXCEEDING FIFTY AND HOLDING IN THE AGGREGATE NOT MORE THAN TEN PERCENT OF THE TOTAL SHARE CAPITAL OF THE COMPANY CARRYING VOTING RIGHTS. A MEMBER HOLDING MORE THAN TEN PERCENT OF THE TOTAL SHARE CAPITAL OF THE COMPANY CARRYING VOTING RIGHTS MAY APPOINT A SINGLE PERSON AS PROXY AND SUCH PERSON SHALL NOT ACT AS A PROXY FOR ANY OTHER PERSON OR SHAREHOLDER.

DURING THE PERIOD BEGINNING 24 HOURS BEFORE THE TIME FIXED FOR THE COMMENCEMENT OF THE MEETING AND ENDING WITH THE CONCLUSION OF THE MEETING, A MEMBER WOULD BE ENTITLED TO

**INSPECT THE PROXIES LODGED AT ANY TIME DURING THE BUSINESS HOURS OF THE COMPANY, PROVIDED THAT NOT LESS THAN THREE DAYS OF NOTICE IN WRITING IS GIVEN TO THE COMPANY.**

2. Members are requested to bring their attendance slips duly completed and signed mentioning therein details of their DP ID and Client ID/ Folio No.
3. In case of joint holders attending the Meeting, only such joint holder who is higher in the order of names will be entitled to vote at the Meeting.
4. Corporate Members intending to send their authorized representatives to attend the Meeting pursuant to Section 113 of the Companies Act, 2013 are requested to send to the Company, a *certified copy of the relevant Board Resolution together with their respective specimen signatures* authorizing their representative(s) to attend and vote on their behalf at the Meeting.
5. Members are requested to update the changes in their address (es), e-mail IDs, contact details and other particulars for enabling the Company to disseminate information about various programs, etc.
6. The Register of directors and key managerial personnel and their shareholding, maintained under Section 170 of the Companies Act, 2013, will be available for inspection by the members at the AGM.
7. The Register of contracts or arrangements maintained under Section 189 of the Companies Act, 2013, will be available for inspection by the members at the AGM.
8. All the documents, referred to in the accompanying Notice shall be open for inspection at the Registered Office of the company during normal business hours on all working days up to and including the date of the Annual General Meeting of the Company.
9. Route map related to venue of AGM is attached with this notice.

**ATTENDANCE SLIP**

CIN: U15209HP1987PLC007355

Name of the company: Zeon Lifesciences Limited

Venue of the meeting: Village Kunja, Rampur Road, Paonta Sahib (H.P.) – 173025

Date and Time: Tuesday, 29th December, 2020 at 03:30 P.M.

I hereby record my presence at the 33<sup>rd</sup> Annual General Meeting of the Company being held on Tuesday, 29th December, 2020 at Village Kunja, Rampur Road, Paonta Sahib (H.P.)-173025 at 03:30 P.M.

Full Name of Shareholder:

Signature:

Folio No.:

DP ID & Client ID:

No. of shares held:

Full Name of proxy:

Signature:

(To be filled if proxy attends instead of member)

**Note: Shareholders attending the meeting in person or by proxy are requested to complete the attendance slip in all respects and hand it over at the entrance of the meeting hall.**

Date:

Place:

**PROXY FORM**

**Form No. MGT-11**

[Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies  
(Management and Administration) Rules, 2014]

CIN: U15209HP1987PLC007355

Name of the company: Zeon Lifesciences Limited

Venue of the meeting: Village Kunja, Rampur Road, Paonta Sahib (H.P.) – 173025

Date and Time: Tuesday, 29th December, 2020 at 03:30 P.M.

Name of the member (s)	
Registered Address	
E-mail Id	
Folio No/ Client Id	
DP Id	

I, being the member of ..... shares of the above named company, hereby appoint

1	Name	
	Address	
	Email Id	
	Signature	

As my proxy to vote for me and on my behalf at the 33<sup>rd</sup> Annual General Meeting of the company, to be held on Tuesday, 29th December, 2020 at 03:30 P.M.

Signed this ..... day of..... 2020

Signature of shareholder

Signature of Proxy holder(s)

**Note:**

This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company not less than 48 hours before the commencement of the meeting.

Affix Revenue Stamp
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## ROUTE MAP OF THE AGM VENUE

